APEC2025 March 16-20 ATLANTA, GA

Industry Session Presenter Training

Tuesday, November 12, 2024

APEC2025

APEC Content Management Team

- Nate Knauer
- Catalina DeMassi
- Katia McKennon
- Rebecca Armely

- For questions: **speakers@apec-conf.org**

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Who Is Here Today?

- Meeting Planner Content Team
- Industry Session Presenters
- Industry Session Co-Authors
- (Possibly) Industry Session Chairs

} **“Roles”**

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Roles – “Presenter”

Presenters are responsible to check/update their Personal information and upload the presentation file.

- Profile
- Biography
- Photo
- Confirm Registration (Enter Registration Number)
- Upload Presentation Slides
- Upload PDF of Presentation

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Roles – “Co-Author”

Co-Authors are responsible to check/update their Personal information

- Profile
- Biography
- Photo

If you think you have been assigned the wrong “role” – enter a change request using the Change Request Form in the Task List Page

Roles – “Session Chair”

Chairs are responsible to check/update their Personal information and Confirm their Registration

- Profile
- Biography
- Photo
- Confirm Registration (Enter Registration Number)

Roles – Summary

- All Roles are Responsible for Photo, Bio, Profile
- Presenters are Responsible to Upload Presentation Files
- Presenters and Chairs are Required to Confirm Registration and attend APEC
- Co-Authors are not required to Register and Attend

Speaker Portal

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Important Dates:

- Monday, November 4, 2024: Launch Speaker Portal Tasks
- Tuesday, November 12, 2024: Speaker Training
- Thursday, December 5, 2024: Profile, Biography, and Photos Due
- Friday, January 10, 2025: Draft Presentation Due
- Monday, January 13, 2024: Early Bird Registration Closes
- Friday, February 14, 2025: Presentation Slides Due (PowerPoint)
- Friday, February 21, 2025: PDF of Presentation Slides Due

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Invitation Email

speakers@apec-conf.org
To: Nate Knauer

Reply | Reply all | Forward | ...
Mon 11/11/2024 10:49 PM

Dear Mr. [redacted],

This email is your invitation to the Speaker Portal for APEC 2025. You are receiving this email because you are an Industry Session Presenter. Please read this email in its entirety. Then login to the portal with your credentials below to complete all necessary tasks.

Presentation Information:

Session Number: IS14.6
Title: Pruning the Power Tree
Session: Advancing Power Solutions: Integrating Wide Bandgap Technologies for Next-Generation Applications
Date: Wednesday March 19, 2025
Time: 4:05 PM – 4:30 PM ET
Your Role: Industry Session Presenter

Session Chair Information:

Your session chair information can be found below. Please feel free to reach out to introduce yourself. They will be responsible for reviewing and providing feedback on your presentation. They are also your primary contacts if any changes are required related to your Industry Session presentation.

IS14: Advancing Power Solutions: Integrating Wide Bandgap Technologies for Next-Generation Applications
Session Chair 1: Renee Yawger, [redacted]
Session Chair 2: Llewellyn Vaughan-Edmunds, [redacted]

Presenter Portal Login Credentials:

Name and Role

Presentation Information

Session Chair Information

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Invitation Email (cont'd)

Presenter Portal Login Credentials:

APEC 2025 Site:

URL: [redacted]

Username: [redacted]

Password (Access Key): [redacted]

Login Information and Link

Please note: The Presenter Portal is different than the Session Chair Review Portal. If you are also a session chair, you will receive a separate review portal link in another email.

Links and Materials

- Presenter Resource Page - Visit the Industry Session Presenter Information page for crucial presenter information, deadlines, FAQs, PowerPoint templates, instructions and more.
- APEC 2025 Registration - Early Bird Registration will end **January 13, 2025**. Presenters are responsible for registration fees.
- Presentation Slide Templates:
  - Click HERE for the **PSMA** Session PowerPoint Template.
  - Click HERE for the **Non-PSMA** Power Point Template.
- APEC 2025 Facebook Page - Like/follow us on Facebook!
- APEC 2025 X Page - Follow us on X!
- APEC 2025 LinkedIn Page - Join our LinkedIn community!
- **#APEC2025** - Official event hashtag to use when sharing APEC 2025 with your colleagues on social media.

Resources

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Invitation Email (cont'd)

Important Dates

**If you have not already, please apply for a VISA as soon as possible subject to your travel requirements. More VISA information can be found here.*
**Industry presenters MUST be registered. Click here to register.*

November 12, 2024: Industry Session Presenter webinar - Calendar invitation will be sent. **Click Here for Webinar Zoom Link.**

December 5, 2024: Complete the Profile, Biography, and Photo tasks and download the appropriate PowerPoint template from the Industry Session Presenter Information page.

January 10, 2025: Upload your draft PowerPoint presentation.

February 14, 2025: Upload your final PowerPoint presentation.

February 21, 2025: Upload a PDF version of your final PowerPoint slides for the event proceedings.

It is critical for you to meet all stated deadlines to ensure your session chair can provide timely feedback. We look forward to seeing you at APEC 2025!

Sincerely,

APEC Education Team
https://apec-conf.org/ | speakers@apec-conf.org

Registration Links

Important Dates

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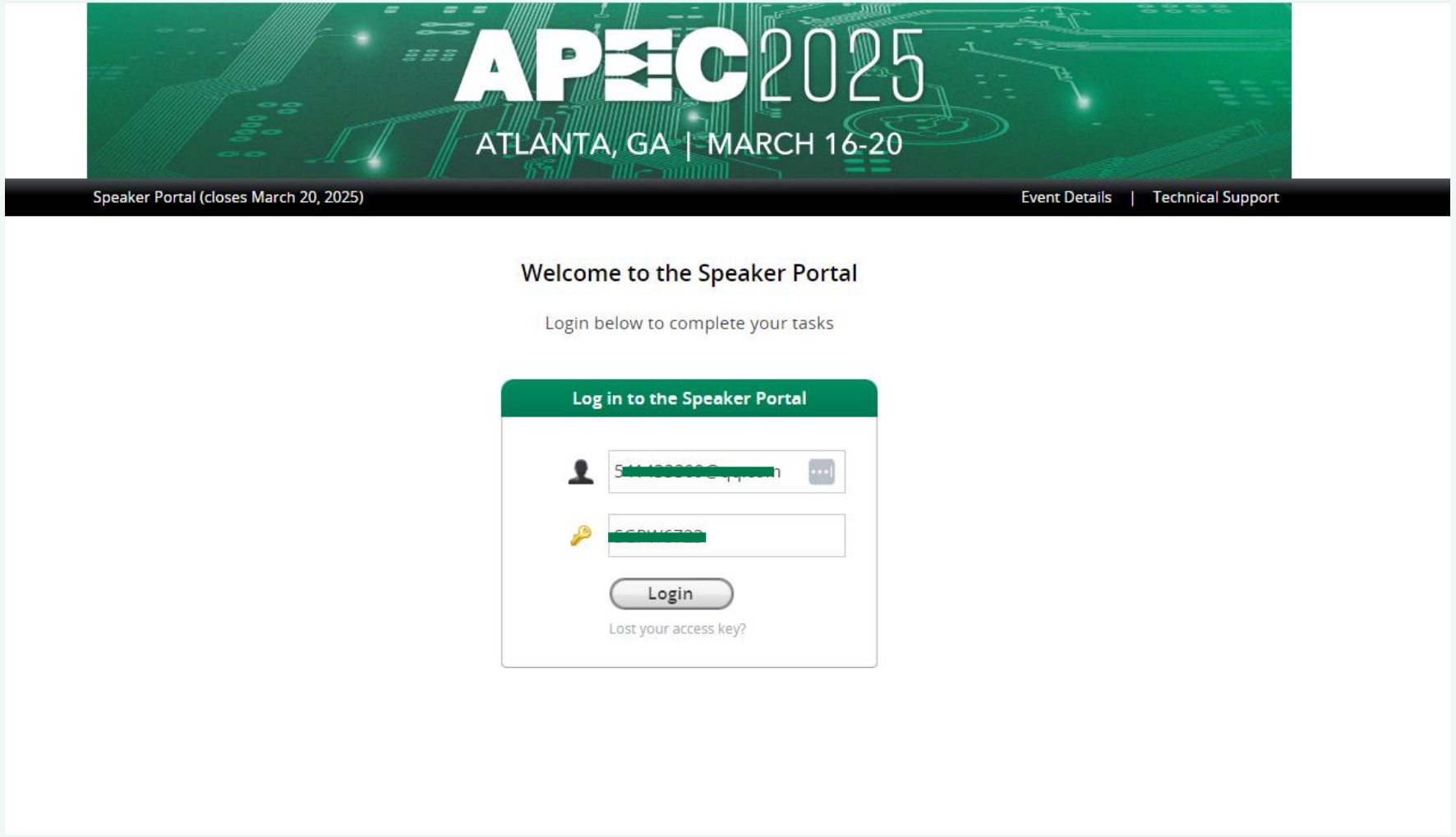
Speaker Portal Login Screen



APEC 2025

Privacy Notice

Privacy Notice

ADMIN MODE: You can continue without affecti
SPECIAL NOTE: Since you are an administrator, y

Please carefully read the text below and then indi

Summary

We are collecting your personal data on
submission, review, selection, and sched
platform. We may share your informatio
membership and 3rd party analytics rela

that you notify us that you no longer wish to receive this information.

5. What are your rights?

Should you believe that any personal data we hold on you is incorrect or incomplete, you have the ability to request to see this information, rectify it or have it deleted, by contacting the Controller.

Consent

☐ I have reviewed the privacy notice above and consent to the processing of my data. I am aware and I was informed that I may withdraw my consent at any time by contacting the Data Controller.

Enter your e-signature

Please type your full name on the line above.

Task List Page

Presenter Task List

TASKS (you have 6 left to complete out of a total 7 assigned tasks)

- ✅ Confirm Your Participation (completed 10/11/2024 at 7:59 AM)
- ❌ Enter Your Registration Number (task is due Friday, January 10, 2025)
- ❌ Verify Your Profile Information (task is due Thursday, December 5, 2024)
- ❌ Update Your Biography (task is due Thursday, December 5, 2024)
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Personal Tasks

.pptx

.pdf

For Presenter Change Requests, use the Change Request Form

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Co-Author Task List

TASKS (you have 3 left to complete out of a total 3 assigned tasks)

- Verify Your Profile Information (task is due Friday, January 10, 2025)
- Update Your Biography (task is due Friday, January 10, 2025)
- Upload Your Photograph (task is due Friday, January 10, 2025)

} Personal Tasks

For Presenter Change Requests, use the Change Request Form

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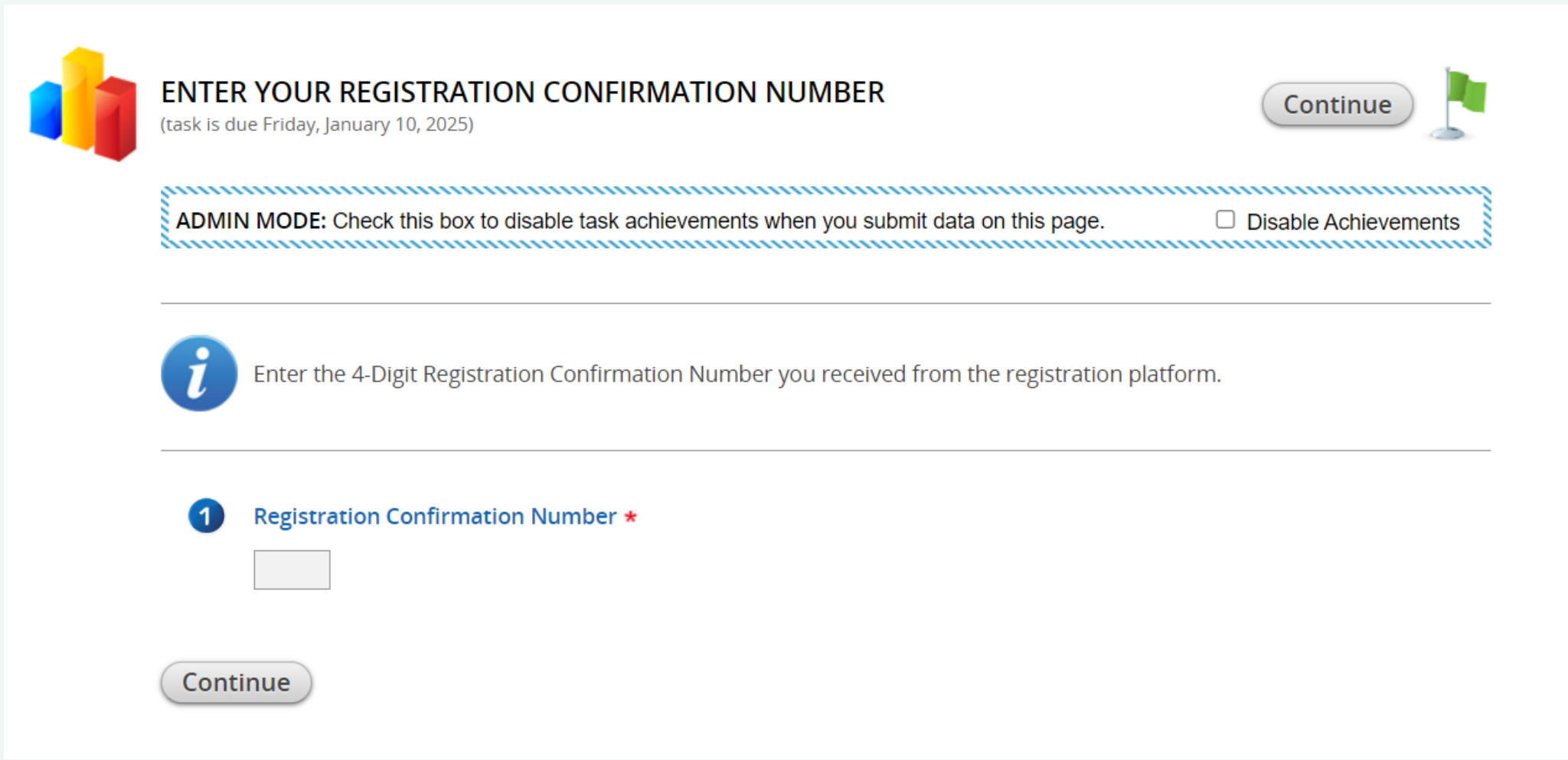
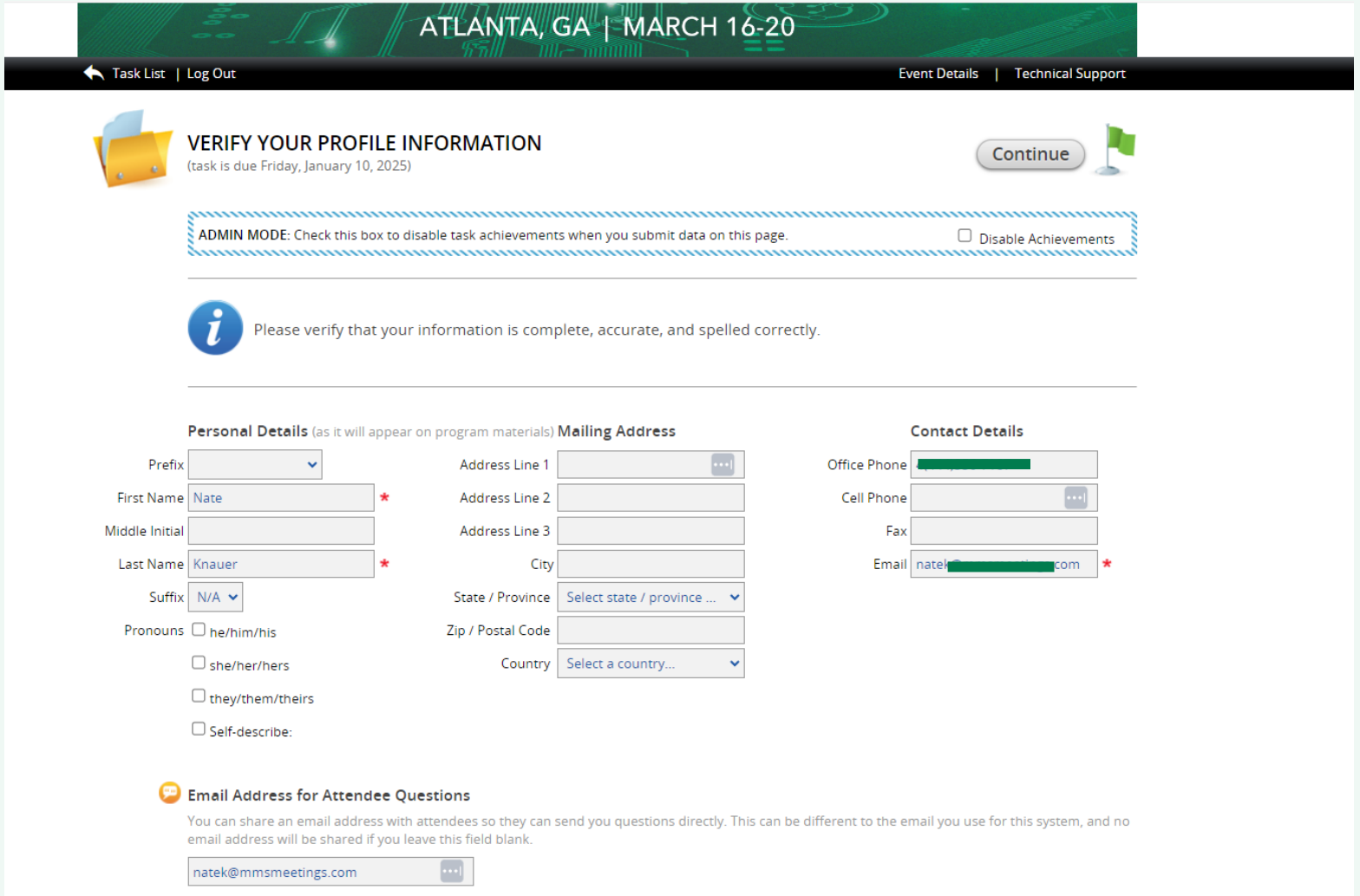
Enter Registration Number Task



Profile Task



A red asterisk* indicates a required field

- First Name
- Last Name
- Email
- Position/Job Title
- Organization

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Biography Task (300 words maximum)

Please update your biography below. Include your name, credentials, title, and affiliation in the first sentence.

0 words (300 max)

0 characters

Continue

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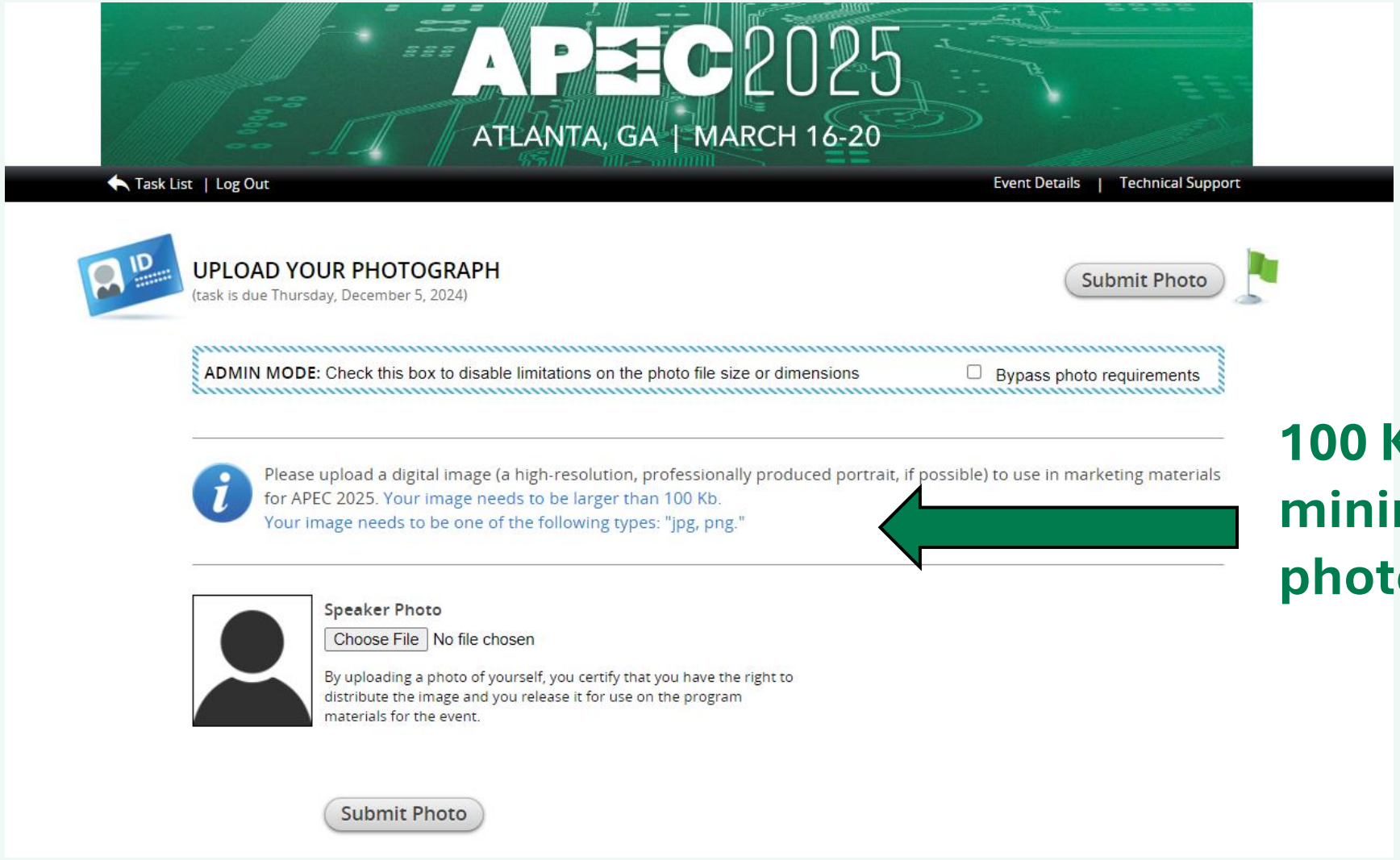
Upload Your Photograph



100 Kb file size minimum to ensure photo quality

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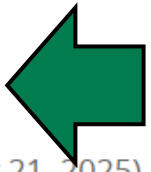
For Presenter Change Requests, use the Change Request Form



This is the "Reviewed" task. Your Session Chairs will only see what you upload here

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Upload Presentation Slides Task

Task List | Log Out Task Progress (14%) | Event Details | Technical Support

UPLOAD PRESENTATION SLIDES

(task is due Friday, February 14, 2025)

Industry Sessions

Session: (IS17) Advanced Magnetics (1:30 PM – 4:55 PM)

Wednesday, March 19, 2025

3:40 PM – 4:05 PM

Room: A403

(IS17.5) Integrated inductors for interleaving buck and boost converters

David Prados – R&D Senior engineer, PRAX

Please upload your Power Point Slide Deck. The file must be in .ppt or .pptx file format. Please use the appropriate template and file-naming convention (see below).

Presentation Templates:

- Industry Sessions
- Industry Sessions (PSMA)
- Technical Lectures
- Professional Education Seminars

Links to Templates

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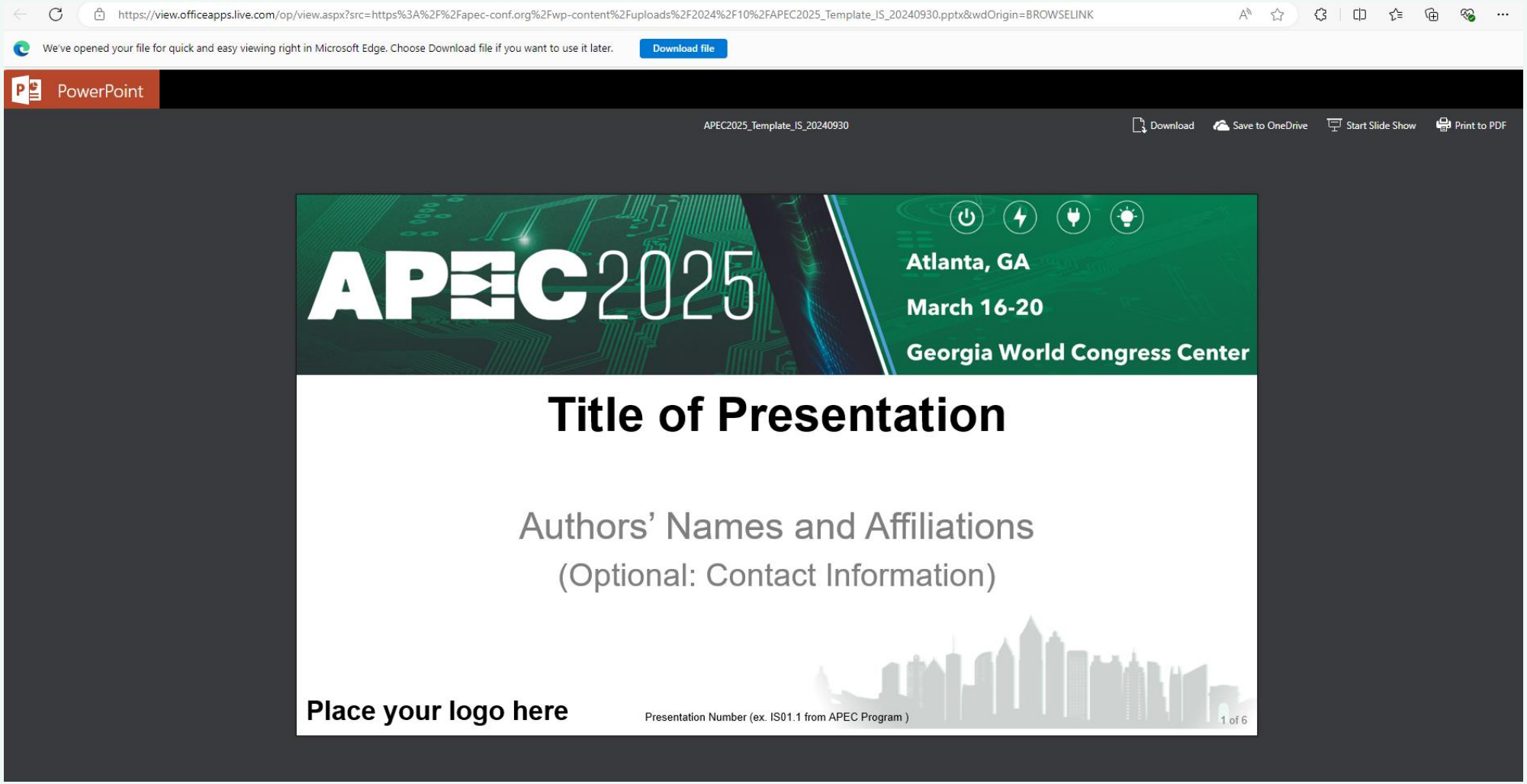
Industry Non-PSMA Template



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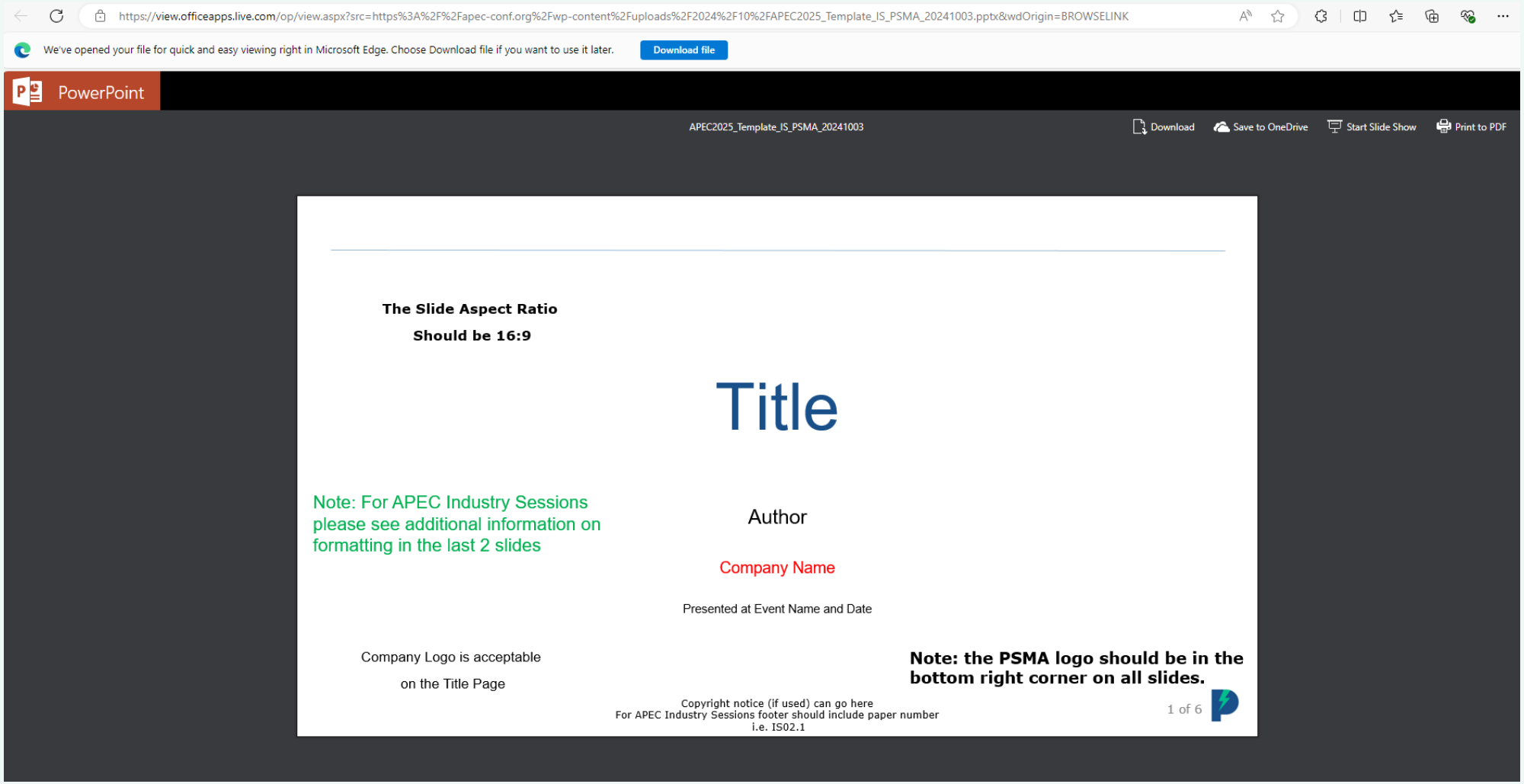
Industry PSMA Template



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Upload Presentation Slides Task (cont'd)

File Naming Conventions:

Industry Sessions: Session Number_Last Name | example: **IS05.3_Williams**

Technical Lectures: Session Number_4-Digit-Paper-ID_Last Name | example: **T01.2_1234_Anderson**

Professional Education Seminars: Session Number_Last Name | example: **S03_Clark**

This will be the file presented onsite at APEC 2025. These slides will also be available to APEC attendees in the APEC 2025 event app.

PLEASE NOTE: When you submit your file through this task, it will be sent directly to a publishing queue and be processed for display in the mobile app and/or website.

Please be aware that animations and videos are not supported.

If you decide to retract your file, you may remove the content from displaying in the mobile app and/or website by clicking the "(delete this file)" link from within this upload task where you made the initial submission.

Submit File(s) 2

Presentation Slides

Choose File No file chosen 1

Acceptable file types: .ppt, .pptx, .pps, .ppsx

(this is a required upload)

File Name Conventions

Choose File then Submit File

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For Draft and Final in .pptx format

For Final only in .pdf format

For Presenter Change Requests, use the Change Request Form

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Upload PDF of Your Presentation Slides

Convert the final version of your presentation slides into PDF file format and upload below. This PDF will be published in the APEC 2025 proceedings.

IMPORTANT:

- If you are a Technical Lecture Presenter, please upload **a PDF of your slides**, *not* your previously submitted manuscript.
- If you are an Industry Session Presenter, make sure you have been approved by your Session Chair Reviewer before uploading a PDF of your slide deck.

Submit File(s)

PDF

Choose File No file chosen

(this is a required upload)

Acceptable file types: .pdf

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Demonstration